

**ST. JOHN AMBULANCE (INDIA)  
HARYANA STATE CENTRE  
CHANDIGARH**

Meeting of the Managing Committee of St. John Ambulance (India), Haryana State Centre was held on 20<sup>th</sup> January, 2018 at 10.45 A.M. in Haryana Raj Bhawan, Chandigarh under the Chairmanship of Hon'ble Governor-cum-President, St. John Ambulance (India), Haryana State Centre, Chandigarh. The following members were present in the meeting:-

Sr. No.	Name and Designation	
1.	<b>Prof. Kaptan Singh Solanki</b> Hon'ble Governor of Haryana-cum-President, St. John Ambulance (India), Haryana State Centre, Chandigarh.	<b>Chairperson</b>
2.	<b>Sh. Depinder Singh Dhesi, IAS</b> Chief Secretary, Haryana Representative of Hon'ble Chief Minister, Haryana.	Member
3.	<b>Sh. Nitin Yadav, IAS</b> Director General, Urban Local Bodies Representative of Principal Secretary to Govt. of Haryana, Urban Local Bodies	Member
4.	<b>Sh. Vijay Singh Dahiya, IAS</b> Director General, Higher Education, Haryana	Member
5.	<b>Dr. Amit Kumar Agrawal, IAS</b> Secretary to Governor, Haryana	Member
6.	<b>Dr. Mukesh Aggarwal, Vice –Chairman</b> St. John Ambulance (India), Haryana State Centre Chandigarh	Member
7.	<b>Sh. D.R. Sharma, State Secretary,</b> St. John Ambulance(India), Haryana State Centre, Chandigarh	Member
8.	<b>Sh. Rohtash Singh Kharb, IAS</b> Deputy Commissioner, Yamuna Nagar	Member
9.	<b>Smt. Sunita Verma, IAS</b> Deputy Commissioner, Kaithal	Member
10.	<b>Sh. K.M. Pandurang, IAS,</b> Deputy Commissioner, Sonipat	Member
11.	<b>Dr. Chander Shekhar Khare, IAS</b> Deputy Commissioner, Panipat	Member
12.	<b>Sh. Rajiv Rattan, IAS</b> Director, Secondary Education, Haryana	Member
13.	<b>Smt. Sonal Goel, IAS</b> Deputy Commissioner, Jhajjar	Member
14.	<b>Sh. Pankaj, IAS</b> Deputy Commissioner, Rewari	Member
15.	<b>Sh. Ashok Kumar Sharma, IAS</b> Deputy Commissioner, Mewat	Member
16.	<b>Sh. Mani Ram Sharma, IAS</b> Deputy Commissioner, Palwal	Member
17.	<b>Dr. Garima Mittal, IAS</b> Deputy Commissioner, Narnaul	Member
18.	<b>Sh. Prabhjot Singh, IAS</b> Deputy Commissioner, Sirsa	Member



Sr. No.	Name and Designation	
19.	<b>Sh. Vinay Pratap Singh, IAS</b> Deputy Commissioner, Gurugram	Member
20.	<b>Sh. Nishant Yadav, IAS</b> Additional Deputy Commissioner Representative of Deputy Commissioner, Karnal	Member
21.	<b>Sh. Dharamvir Singh, IAS</b> Additional Deputy Commissioner Representative of Deputy Commissioner, Kurukshetra	Member
22.	<b>Sh. Sanjeev Kumar Jain, IPS</b> ADGP, Home guards & Civil Defence, Haryana.	Member
23.	<b>Smt. Mamta Singh, IPS</b> Inspector General of Police Representative of Director General of Police, Haryana	Member
24.	<b>Dr. J.K. Abhir, HCS</b> Additional Deputy Commissioner Representative of Deputy Commissioner, Fatehabad	Member
25.	<b>Sh. Amarjit Singh Mann, HCS</b> Additional Deputy Commissioner Representative of Deputy Commissioner, Hisar	Member
26.	<b>Sh. Mukul Kumar, HCS</b> Additional Deputy Commissioner Representative of Deputy Commissioner, Panchkula	Member
27.	<b>Sh. Virender Sehrawat, HCS,</b> City Magistrate, Representative of Deputy Commissioner Ambala	Member
28.	<b>Sh. Manish Kumar Phogat, HCS</b> City Magistrate, Representative of Deputy Commissioner Charkhi Dadri	Member
29.	<b>Sh. Satyawar Singh Mann, HCS</b> City Magistrate, Jind	Member
30.	<b>Ms. Belina, HCS,</b> City Magistrate, Faridabad	Member
31.	<b>Sh. Nirmal Nagar, HCS</b> Sub-Divisional Magistrate, Representative of Deputy Commissioner, Rohtak	Member
32.	<b>Sh. Satish Kumar, HCS</b> Sub-Divisional Magistrate, Bhiwani	Member
33.	<b>Dr. Inder Jeet, HCS</b> Joint Transport Commissioner Representative of Transport Commissioner, Haryana	Member
34.	<b>Smt. Savita Aggarwal, Joint Secretary</b> St. John Ambulance (India) Haryana State Center, Chandigarh	Member
35.	<b>Sh. Ashwani Kumar Gupta, Additional Director</b> Representative of Special Secretary, Industries & Commerce, Haryana	Special Invitee
36.	<b>Dr. Dilbag Singh, Joint Director,</b> Representative of Director Elementary Education, Haryana	Member
37.	<b>Smt. Alka Yadav, Joint Director,</b> Representative of Director General Social Justice & Empowerment	Member



Dr. Mukesh Aggarwal, Vice Chairman, St. John Ambulance (India), Haryana State Centre, Chandigarh presented agenda of the meeting. The proceedings of the meeting are as under:-

Item No.	<u>Proposal</u>	<u>Resolution</u>
1.	<p><b>CONFIRMATION OF THE MINUTES OF THE LAST MEETING HELD ON 10<sup>TH</sup> SEPTEMBER, 2016</b></p> <p>The proceedings of the last meeting of the Executive Committee Meeting of St. John Ambulance (India), Haryana State Centre held on 10<sup>th</sup> September, 2016 were circulated to all the members vide letter No. 731/EC/St. John/2016/ 2946-3011 dated 15-12-2016 and 20-12-2016</p> <p><b>Appendix- 'A'</b></p> <p>.....For Confirmation</p>	<p>The House unanimously confirmed the minutes</p>
2.	<p><b>ACTION TAKEN REPORT ON THE MINUTES OF THE LAST MEETING HELD ON 10<sup>TH</sup> SEPTEMBER, 2016</b></p> <p>The Progress Report on the minutes of the Executive Committee of St. John Ambulance (India), Haryana State Centre held on 10<sup>th</sup> September, 2016 is enclosed at <b><u>Appendix- 'B'</u></b>.</p> <p><u>2(5). Enhancement in Grant-in-aid from Rs. 2 lacs to Rs. 4 lacs for the maintenance of new Ambulance Vans.</u></p> <p>Hony. Secretary informed the House that every year Grant-in-Aid of Rs 5 lac is received from Director General Health Services Haryana for replacement/ purchase of New Ambulances and Rs. 2 lacs are received for POL/Maintenance of existing Ambulance Vans. We proposed</p>	<p>The House noted the proposal</p>



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	<p>earlier to enhance grant-in-aid of Rs. 5 lacs to Rs. 7 lacs for POL/ maintenance of existing Ambulance vehicles instead of purchase of new Ambulance.</p> <p>During the financial year 2015-16, an amount of Rs. 7 lacs have been received for purchase of New Ambulance and Rs. 2 lacs received for maintenance and POL of Ambulance Vans through RTGS from the O/o of Director General Health Services, Haryana. Accordingly amount of Rs. 7 lacs were released in favour of District St. John Centre for purchase of new Ambulance and the entire amount of Rs. 2,00,000/- has been utilized for POL/Maintenance of Ambulance Vans at State Headquarters Similarly the grant-in-aid for Rs. 7 lacs for purchase of New Ambulance and Rs. 2 lacs for POL/Maintenance of existing ambulances for the year 2016-17 has been sanctioned by the office of DGHS, Haryana, whereas it was requested to sanction grant of Rs. 7 lacs for POL/Maintenance of existing ambulances.</p> <p>The House suggested to take up the matter again with DGHS, Haryana.</p>	
3.	<p><b>ANNUAL ACTIVITIES REPORT FOR THE YEARS 2015-16 &amp; 2016-17.</b></p> <p>Annual activities reports for the years 2015-16 &amp; 2016-17 have been incorporated in the Annual Report, which is attached with agenda at Appendix-'C'</p> <p>.....For information</p>	<p>The House noted and appreciated</p>
4.	<p><b>BUDGET ESTIMATES FOR THE YEAR 2017-18.</b></p> <p>The meeting of State Finance Committee of St. John Ambulance (India), Haryana State Centre was held on 13-06-2017 under the Chairmanship of Dr. Mukesh Aggarwal, Vice Chairman, St. John Ambulance (India), Haryana State</p>	<p>The House unanimously approved the Actual income &amp; Expenditure for the year 2016-17 and anticipated income &amp; expenditure for the year 2017-18.</p>



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	<p>Centre. The Income &amp; Expenditure Statement for the year 2016-17 and anticipated Income &amp; Expenditure for the year 2017-18 are placed at Appendix-'D'.</p> <p>.....For approval</p>	
5.	<p><b>FIRST AID &amp; HOME NURSING TRAINING TARGET FOR THE YEAR2017-18.</b></p> <p>First Aid and Home Nursing Training is being imparted by the District St. John Centres in Haryana in the Factories, Colleges and Schools. They have been given 1% target of First Aid &amp; Home Nursing Training of the total population of the District.During the year 2016-17 First Aid and Home Nursing Training was imparted to <b>1,89,617</b> persons (First Aid 1,69,770&amp; Home Nursing 19,847).</p> <p>It is proposed that the target of First Aid &amp; Home Nursing training may be fixed 1% of the total population of the District including 20% mandatory training in Home Nursing for the year 2017-18 and 2018-19.</p> <p>.....For approval</p>	<p>The House unanimously approved the proposal.</p>



Item No.	<u>Proposal</u>	<u>Resolution</u>
6.	<p><b>FIRST AID &amp; HOME NURSING TRAINING TO THE STUDENTS FROM 8<sup>TH</sup> TO 12<sup>TH</sup> STANADARD - FREE OF COST</b></p> <p>It was decided in the Sub-committee Meeting of Junior Red Cross that First Aid Home Nursing training to the school students will be imparted free of cost. The training charges for 6200 students from 8<sup>th</sup> to 12<sup>th</sup> class of Govt. and Govt. Aided Schools of each District are met out from the interest of Junior Red Cross Corpus Fund available with Indian Red Cross Society, Haryana State Branch. During the financial year 2017-18, the budget provision of Rs.37,00,000/- has been made as grant-in-aid to District St. John Centres for imparting First Aid &amp; Home Nursing Training upto 6,200 students from 8<sup>th</sup> to 12<sup>th</sup> standard of each district.</p> <p>.....For information</p>	<p>The House noted &amp; appreciated</p>
7.	<p><b>FIRST AID PROFESSIONAL TRAINING TO THE STUDENTS OF UNIVERSITY/COLLEGE/ INSTITUTION - FREE OF COST</b></p> <p>It is submitted that from the financial year 2016-17, First Aid Professional training to 30 students of each University (UTD) and 30 students of 10 Colleges/Institutions of every district affiliated with the University concerned is being imparted free of</p>	<p>The House unanimously approved the proposal.</p>



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	<p>cost by rotation. During the current year 2017-18, budget provision of Rs. 20 lacs have been made for First Aid Professional training out of Youth Red Cross fund remains with State Branch.</p> <p>It is proposed that from the next financial year 2018-19, First Aid training may be imparted to 50 students in each University (UTDs) and 30 students of each College (maximum 10 colleges in each district). Dual training in both subjects i.e. First Aid &amp; Home Nursing may be imparted to 20 girl students of each University and college (maximum 10 colleges in each district) for formation of Brigade Divisions.</p> <p>....for approval</p>	
8.	<p><b>FORMATION OF BRIGADE DIVISIONS.</b></p> <p>Every District St. John Centre has been target to form atleast 50 Brigade Divisions in their district so that at the time of any emergency their services may be utilized. During the year 2017-18, 1100 Brigade Divisions are to be formed. More than 500 Brigade Divisions have been formed/activated by the District St. John Centres in Haryana.</p> <p>...For information</p>	<p>The House noted and appreciated</p>



Item No.	<u>Proposal</u>	<u>Resolution</u>																											
9.	<p>REGARDING FILLING UP THE VACANT POSTS OF DISTRICT TRAINING OFFICERS AT DISTRICT ST. JOHN AMBULANCE CENTRES IN HARYANA.</p> <p>It is submitted that the posts of District Training Officers were lying vacant in District St. John Centres in Haryana. The Deputy Commissioners-cum-Presidents have been requested repeatedly to fill up the vacant posts so that the work of St. John Centres may not suffer. The current status of the posts of District Training Officers are as under:-</p> <table border="1" data-bbox="240 1140 787 1581"> <thead> <tr> <th>Sr. No.</th><th>District</th><th>Status</th></tr> </thead> <tbody> <tr> <td>1.</td><td>Ambala</td><td>Vacant</td></tr> <tr> <td>2.</td><td>Fatehabad</td><td>Vacant</td></tr> <tr> <td>3.</td><td>Jind</td><td>Vacant</td></tr> <tr> <td>4.</td><td>Kaithal</td><td>Vacant</td></tr> <tr> <td>5.</td><td>Palwal</td><td>Vacant (Stay order of Court)</td></tr> <tr> <td>6.</td><td>Rewari</td><td>Vacant</td></tr> <tr> <td>7.</td><td>Sonipat</td><td>Vacant</td></tr> <tr> <td>8.</td><td>CharkhiDadri</td><td>Vacant</td></tr> </tbody> </table> <p>It is proposed that Deputy Commissioners-cum-Presidents, District St. John Centre Ambala, CharkhiDadri, Fatehabad, Jind, Kaithal, Palwal, Rewariand Sonipat may be asked to advertise the post of District Training Officer at the earliest,</p> <p style="text-align: right;">...for approval</p>	Sr. No.	District	Status	1.	Ambala	Vacant	2.	Fatehabad	Vacant	3.	Jind	Vacant	4.	Kaithal	Vacant	5.	Palwal	Vacant (Stay order of Court)	6.	Rewari	Vacant	7.	Sonipat	Vacant	8.	CharkhiDadri	Vacant	<p>Deputy Commissioner Ambala, Fatehabad, Jind, Kaithal, Rewari, Sonipat, Charkhi Dadri and Palwal assured the House to fill up the vacant post of District Training Officer at the earliest as per prescribed norms.</p> <p>(Action by Deputy Commissioners-cum-Presidents, District St. John Centre, Ambala, Fatehabad, Jind, Kaithal, Rewari, Sonipat, Charkhi Dadri and Palwal in Haryana)</p>
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10.	<p><b>INCOME GENERATIVE PROGRAMMES FOR DISTRICT BRANCHES:-</b></p> <p><b>(i) FIRST AID TRAINING TO DRIVERS AND CONDUCTORS OF BUSES</b></p> <p>It is submitted that training in First Aid is mandatory for the conductor license. The First Aid certificate is issued by the St. John Ambulance (India), which remains valid for three years and to be renewed for further next three year after getting First Aid training from St. John Ambulance (India). It has been observed that First Aid certificate is not renewed by the Bus Drivers and Conductors.</p> <p>It is proposed that one day First Aid Refresher training may be imparted to all Drivers and Conductors of Haryana Roadways as well the private transporters for renewal of their First Aid Certificates. The State Transport, Haryana may be asked to issue directions to all District Transport Authorities for First Aid Training to Bus Drivers and Conductors before expiry of First Aid Certificates.</p> <p>.....for consideration</p>	<p>Dr. Inder Jeet, HCS, Joint Transport Commissioner, Haryana assured the House that they will insert the same in the Rules under which it will be mandatory to attend Refresher training in First Aid through St. John Ambulance (India), Haryana State Centre.</p> <p>The House unanimously approved the proposal.</p> <p>(Action by Transport Commissioner, Haryana)</p>



Item No.	<u>Proposal</u>	<u>Resolution</u>
	<p>(ii). <b>FIRST AID TRAINING TO THE EMPLOYEES/WORKERS OF INDUSTRIES.</b></p> <p>It is submitted that First Aid training is mandatory for the employees working in the industry to protect them as well as to the injured persons during any incident/accident. It has come to the notice of this office that most of the industries are not conducting First Aid training for the employees of their Industries in Haryana.</p> <p>It is proposed that Department of Industries &amp; Commerce, Haryana may be asked to give directions to all industries in Haryana to ensure First Aid training to the employees/workers of their industries through St. John Ambulance (India), Haryana State Centre and District St. John Centres</p> <p>.....for Consideration</p>	<p>In this regard, Sh. Ashwani Kumar Gupta, Additional Director, Department of Industries &amp; Commerce, Haryana assured the House that they will issue directions to all District Authorities to ensure First Aid training in all the Industries of their respective District through District St. John Centre of their district. Intimation will be sent to St. John Ambulance (India), Haryana State Centre for further follow up. He also suggested that Labour Department, Haryana may also be asked to ensure First Aid training in the Industries through District St. John Centre.</p> <p>General Secretary assured the House to pursue the matter with the Labour Department also.</p> <p>(Action by Special Secretary, Department of Industries &amp; Commerce, Haryana)</p> <p>&amp;</p> <p>(State Secretary, St. John Ambulance (India), Haryana State Centre)</p>
	<p>(iii). <b>APPOINTMENT OF FIRST AIDERS AND SECURITY GUARDS IN INDUSTRIES</b></p> <p>It is submitted that the Security Guards appointed by the industries are not trained in First Aid and not capable to provide their services during emergency. Similarly, most</p>	<p>Sh. Ashwani Kumar Gupta, Joint Director, Department of Industries &amp; Commerce, Haryana assured the House that they will issue directions to all District Authorities to appoint atleast one First Aider in each Industry through District St. John Centre of their district.</p>



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	<p>of the industries have not any trained person in First Aid to provide immediate First Aid treatment to the injured.</p> <p>It is proposed that Department of Industries &amp; Commerce, Haryana may be asked to issue directions to all the Industries in Haryana to appoint atleast one First Aider in their industry through St. John Ambulance (India), Haryana State Centre and First Aid training to Security Guards may also be made compulsory.</p> <p>...for consideration</p>		<p>They will also issue directions to industries to appoint security guards having valid First Aid certificate from St. John Ambulance (India), Haryana State Centre.</p> <p>(Action by Special Secretary, Department of Industries &amp; Commerce, Haryana)</p>

The meeting ended with a 'Vote of Thanks' to the Chair.

Sd/-  
Vice Chairman

Sd/-  
State Secretary

Sd/-  
Hon'ble Governor-cum-President  
St. John Ambulance (India)  
Haryana State Centre  
Chandigarh